



## CITY OF ST. CLOUD JOB ANNOUNCEMENT

### **CERTIFIED BUILDING OFFICIAL**

Starting Salary: \$57,516 annually/\$27.65 per hour

Salary Range: \$57,516 - \$65,974

The City of St. Cloud is accepting applications for a full-time Certified Building Official. This is a field inspection position that includes skilled inspection work in securing compliance with the building, signing and related codes and ordinances. Work involves responsibility for the inspection of buildings and other structures for conformance to regulations and other requirements. Duties also include the processing of complaints involving code violations. Although new and difficult situations may be referred to a superior, the employee usually works independently in the field and is responsible for independent decisions regarding technical competence and mature judgment. All work is performed under the general supervision of the Chief Building Official.

#### Minimum Requirements are:

- High school diploma and at least two years of post-high school education in Building Inspection Technology (BIT), Architecture, or Structural Engineering.
- Must have at least four years experience in enforcing building codes for a municipality.
- Must be certified by the State of Minnesota as a Building Official.
- Must be certified by the International Code Council (ICC) as a Building Inspector or be willing to obtain certification within six months.
- Must possess a valid Minnesota driver's license and provide appropriate transportation.

Desirable Education and Experience: Thorough knowledge of major types of building construction, materials and equipment and the stages in construction when possible defects in building, electrical, plumbing, various heating work and zoning violations as well as violations of codes and standards, may most easily be observed and corrected, Ability to understand and interpret zoning ordinances and their application to municipal building construction, Thorough knowledge of office computer systems, their related software, use and application to a municipal building code enforcement organization, Ability to read and interpret plans and specifications and to compare them with construction in progress, ability to prepare clear and concise reports, ability to establish and maintain effective working relationships with public, property owners, contractors, skilled workers, and others in inspection and regulatory matters.

**APPLY TO:** Obtain and submit completed application and required supplemental materials to:

City of St. Cloud, Human Resources  
400 Second Street South, St. Cloud, MN 56301  
Phone: 320-650-3141 Fax: 320-255-7261  
[www.ci.stcloud.mn.us](http://www.ci.stcloud.mn.us)

**APPLY BY:** Position is open until filled. First application review will be March 27th, 2018.

The City of St. Cloud, Minnesota will not discriminate on the basis of race, color, creed, religion, national origin, sex, disability, age, marital status, status with regard to public assistance, familial status or sexual orientation. Upon request, accommodation will be provided to allow individuals with disabilities to participate in all city services, programs and activities.

Posted March 7, 2018