



**10,000 LAKES CHAPTER**  
INTERNATIONAL CODE COUNCIL



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## Chapter Business Meeting

on

### Thursday, November 1st

at

**Minnetonka City Hall**  
**Note Location**

**9:00 AM**  
(8:30 AM coffee & rolls)

### Upcoming Events

**2012 IBC Fundamentals Non-Structural Provisions**  
**2012 IBC Fundamentals Structural Provisions**  
Egan, Nov. 27<sup>th</sup>-28<sup>th</sup> & Fridley, Nov. 29<sup>th</sup>-30<sup>th</sup>

**Christmas Party, - Digidio's- Dec. 7th**

# 10,000 Lakes Chapter Business Meeting

Minnetonka City Hall

9 AM - November 1, 2012

- **Call to Order**
- **Roll Call of Officers**
- **Introductions of Attendees**
- **Approval of business meeting minutes from Shoreview, September 6th, 2012**
- **Approve 2013 10K Chapter Budget**
- **Code Corner**
- **ICC Report**
- **State Code Division Report**
- **AMBO Report**
- **10,000 Lakes Committee Reports:**
  - **Finance Committee (treasurer)**
  - **Chapter Education; Two 2-day ICC Seminars**
  - **Contractor Education**
  - **Planning Committee (Christmas Party December 7<sup>th</sup>)**
  - **Public Relations**
  - **Membership – Online registration demonstration by Webmaster Jeff Thill**
- **Old Business**
- **New Business – Using ‘My ICC’ to record your CEU’s for State Reporting  
Approval of Board Recommendation to make Tom Joachim an “Honorary  
10K Member’**
- **Announcements**
  - **Next Chapter Business Meeting – January 5<sup>th</sup>, 2013**
  - **Next Board Meeting TBD**
  - **10K Training; 2012 Fundamentals Structural & Non-Structural  
November 27 & 28, Session A: Eagan Community Center – 1501 Central  
Parkway, Eagan, MN 55121  
November 29 & 30; Session B: EOTF Training Center, 25 37<sup>th</sup> Ave NE, Fridley,  
MN 55421**
  - **Christmas Party – DiGidio’s Italian Restaurant (Party Room), Friday  
December 7<sup>th</sup>, 2012. Social Hour 6 PM, Dinner 6:30 PM – Please bring a \$5 gift  
to share. See flyer on website.**
  - **Code Development Year End Meeting – November 13<sup>th</sup>, 11 AM – 4 PM New  
Brighton City Hall**



10,000 Lakes Chapter Business Meeting Minutes  
Shoreview City Hall  
9 AM - Thursday, September 6, 2012

Tom Bakken called the meeting to order at 9:08 AM

10K Board Member Present: Tom Bakken, Doug Hoese, Doug Whitney, Scott McKown, Ken Staloch, Jesse Szykulski, Chad Lunder, Nick Carver, James Williamette, Chris Faste, Rick Regnier, and Dan Grinnsteinner

Introductions of attendees: Terry Zajac, Don Monson, Dave Scherbel, Kevin White, Steve Thorpe, Rick Breezee, Brian Wiedeman, Roger Axel, Larry Huff, Jerry Backlund, David Fisher, Patrick Parsley, and Steve Nelson

Approval of Business Meeting Minutes: Minutes from July 20, 2012 at Sugar Lake Summer Conference. Motion to approve by Jim Williamette, seconded by Scott McKown, motion was approved by members in attendance.

2012 scholarship awards: Scholarship grant winners were announced as **Rachel Parsley** (Pat Parsley - Fairmont), sisters **Katie Keogh** and **Laura Keogh** (Jeff Keogh – Chanhassen). All three had very impressive resumes. Winners were not present because school has already started. Congratulations to this year's winners!

2012 Presidents award presentation: President Bakken selection for this year's award winner- This award is presented to 10,000 lakes chapter of the ICC board member whose hard work and dedication has made a significant difference on the governing board and to all the membership. This year's award is presented to **Jesse Szykulski** to recognize his work to improve the quality of education and professionalism of all involved in the built environment and code enforcement.

Code Corner: Rick Breezee, Building Official for the Metropolitan Airport Commission was asking what other municipalities were enforcing the with-in 10 foot of serviceable equipment guardrail code/rule/standard. He said OSHA is wanting him to enforce their 15 foot rule for guardrails for anything serviceable including plumbing vents, rain first and secondary drains, or anything that could need servicing. Rick mentioned he plans to stick by the IBC rules but is getting pressure from OSHA because of a few incidents in the past on MAC buildings. All the cities that spoke up only enforce the IBC regulations presently but wonder where this could lead.

Dave Fisher brought up the rules that prohibit code officials from designing on an architect's plans. He mentioned that we have to watch what we write on plans to avoid being in violation of designing and being fined. Dave serving on the State Board of Architecture cautioned the group and stated instead of making changes to the plan you are required to send them back to the architect of record to have them make the corrections and re-submit them for plan review approval.

ICC Report – Pat Parsley:

The ICC scholarships recipients to attend the code hearings requires them to attend all the code hearings and some of the winners of the grants hadn't planned on being in Portland that long of a stay.

If you want voting rights you must sign in electronically at [iccsafe.org](http://iccsafe.org) 30 days before the hearings.

There is space and much-needed participation of both the building official membership council and the fire marshal membership council. Please get involved

The 2013 Region III education tracks will offer a two-dimensional and three-dimensional class for plan review of electronic format. This will be taught by Ron Piester. Pat mentioned that plans being sent and reviewed electronically is the way of the future.

State Report – Steve Hernick:

There are currently three sets of rules that need to be adopted and are intended to be approved by June 2013 but it's been held up for at least three months to deal with three issues;

1) residential sprinkler requirements that everything is sprinkled with the exception of single-family homes less than 4000 ft.<sup>2</sup>

2) Energy code requirements for the foundation insulation going from R11 as in the 2009 IECC to an R 15 in the 2012 IECC code. The Builders Association has concerns with meeting this provision of the code.

3) The is discussion on wither child window fall protection requirements should be the window is less than 24 inches from the floor as in ICC rules or 36 inches as.....

4) The fire code is going into discussions on egressed windows and special lock devices through IBC

Per Federal grant money received, 44 buildings will be inspected to make sure they comply by 90% to the 2009 IECC as part of the grant money compliance stipulations.

DLI has been taking in more money it's been going up every month for the last nine months so the state is hiring additional employees to do plan review, regional inspector, and manufactured home.

AMBO Report:

Dave Fisher mentioned that at the last meeting they are looking at their fee schedule to see if they need restructuring.

AMBO board is drafting new rules to clarify how they send people to the code hearings and attendance requirements.

The board is looking at sending an AMBO representative to travel to the different chapters in the state to talk to them and discuss concerns/issues etc.

Discussions are on tap for chapter 15 and 17 of the new plumbing code.

Roger Axel discussed Contractor 10K/AMBO Training offered next spring. Roger Axel will have about 50% and Andy Schreder will do the other 50% of the teaching duties

It was agreed that they could rely on committee members to choose the Grant winners to attend ICC code hearings. The deadline to apply is 30 days before the hearings. There is also partial funding available

#### 10K Committee Reports:

The finance committee will be at Arden Hills City Hall at 6:30 AM for the 2013 budget

The education committee plans to offer the 3M fire stopping training again next year. We may need to charge more to cover the cost of \$150 per person but well worth the training. Jesse Szykalski mentioned we are looking for ideas for single day training in 2013. Jesse mentioned that around 47 of the 90+ vouchers sent out to jurisdictions as part of the membership were redeemed for seminars.

Contractor Training - Roger Axle said the 2013 contractor training will be on the 2012 IRC. Printing cost will be cut in half through a new vendor and Andy Schreder, BO of St. Francis, will be instructing many of the contractor training classes.

Old Business: None

#### New Business:

Steve Hernick brought up the St. Paul versus BAM lawsuit decision: The Minnesota State Code supersedes the Fire Code. The Fire Code is to maintain structure built under code.

Roger Axel had pictures of the building collapse in Eden Prairie and just gave a heads up for us to keep our standards when inspecting.

Nick Carver announced that the 10K Jim Beane Golf Tournament will be at Tanner's Brooke by Forest Lake next spring. The plan for future years is to move the tournament around to different parts of the metro area.

On October 25 of 2012 the Permit Tech's Association is being offered a seminar by Roger Axel through ICC

Coon Rapids has a mechanical inspector position open currently and in the near future will have a plans examiner and a building inspector position opening

Minneapolis will have a future building inspector position open.

Meeting was adjourned at 11:45 AM

# 10,000 LAKES CHAPTER OF ICC

In conjunction with

## ASSOCIATION OF MINNESOTA BUILDING OFFICIALS

### November 2012 SEMINAR

#### 2012 IBC Fundamentals Non-Structural Provisions

#### 2012 IBC Fundamentals Structural Provisions

Great instructor covering great topics, which are of interest to Architects, engineers, building officials, building inspectors, plans examiners, fire marshals, fire inspectors, and building designers.

#### What Will Be Covered

**Description: 2012 IBC Fundamentals Structural Provisions:** This seminar examines the structural provisions requirements of the 2012 International Building Code (IBC) and addresses major elements, including structural loads, foundations, concrete, masonry, steel and wood. The seminar presents a general overview of the most significant structural topics of the codes and standards. **2012 IBC Fundamentals Non-Structural Provisions:** This seminar focuses on the basic nonstructural concepts of the 2012 International Building Code (IBC). These concepts provide a basis for the correct utilization of the code. A clear understanding of the identified requirements allows the code user to apply the IBC in specific situations and helps to build an understanding of the intent of the code when asked to make a judgment on code compliance.

**Instructor – Doug Thornberg** AIA, CBO, Formerly Vice-President of Education for the International Conference of Building Officials (ICBO). A graduate of Kansas State University and a registered architect, Doug has over 25 years of experience in building code training and administration, including ten years with ICBO, and five years with the City of Wichita, Kansas. He is certified as a building official, building inspector and plans examiner, as well as in seven other code enforcement categories. **Sandra Hyde**, P.E. and a masters in structural engineering, develops and reviews technical resources dealing with the structural provisions of the codes. Sandra has developed technical seminars for the IBC and IRC highlighting code changes. She has experience in manufacturing and research with an engineered wood products company.

TBD

SESSION A: November 27 & 28

SESSION B: November 29 & 30

**LOCATION:** See Page 2 for directions and Lodging options at each site.

**Session A: Eagan Community Center 1501 Central Parkway, Eagan, MN 55121**

**Session B: Emergency Operations Training Center (EOTF), 25 37<sup>th</sup> Ave NE, Fridley, MN 55421**

For further information, contact Mallory Holmen at 763-569-3313, FAX 763-569-3360, e-mail: Mholmen@ci.brooklyn-center.mn.us

COST: \$210 per person (members), \$250 per person (non-member); price includes handout materials, breaks and lunches.

**TO REGISTER:** Complete this form and mail along with check payable to **10,000 LAKES CHAPTER** for each person to: **Mallory Holmen, Building Official, City of Brooklyn Center, 6301 Shingle Creek Pkwy, Brooklyn Center, MN 55430**

REGISTRATION DEADLINE: November 8, 2012 or until filled

Name: \_\_\_\_\_

Affiliation: \_\_\_\_\_ Telephone: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

Address: \_\_\_\_\_ e-mail: \_\_\_\_\_

City & State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Building Official Certification # \_\_\_\_\_ Last 4 digits of your SS# \_\_\_\_\_

I WISH TO ATTEND (circle one): SESSION "A" November 27 & 28 OR SESSION "B" November 29 & 30  
Eagan's Community Center EOTF, Fridley

Registration for each day begins at 7:30 AM; session begins at 8:30 AM and runs until 4:30 PM

A Certificate of attendance will be issued at the end of each day of the seminar. 6 hours/day CEU

See The Chapter Web Site At [www.10klakes.org](http://www.10klakes.org) For Additional Training Opportunities

COMING March 2013

Dates: March 26/27 & 28/29

## Session A: City of Eagan's Conference Center



1501 Central Parkway  
Eagan, MN 55121  
(651) 675-5550

EAGAN  
COMMUNITY  
CENTER

**Directions:** Located just off of Interstate 35-E one block north of the intersection of Yankee Doodle Road and Pilot Knob roads on Central Parkway.



### Lodging- Near Eagan's Conference Center:

**Best Western Dakota Ridge**  
3450 Washington Drive,  
Eagan, Minnesota, 55122-3003  
Phone: 651/452-0100

**From The north:** Take Interstate 35E South to Yankee Doodle Road Exit and turn right. Turn left on Washington Drive

**From The south:** Take Interstate 35 North to Pilot Knob Road Exit and turn left. Turn left on Yankee Doodle Road. Turn left on Washington Drive.

**From The east:** Take 494 West to Pilot Knob Road Exit and turn left. Turn right on Yankee Doodle Road. Turn left on Washington Drive.

**From The west:** Take 494 East to Pilot Knob Road Exit and turn left. Turn right on Yankee Doodle Road. Turn left on Washington Drive.

## Session B: Emergency Operations Training Center (EOTC)

25 37<sup>th</sup> Ave NE,  
Fridley, MN 55421

### Directions:

#### From the NORTH

35W South, West on 694, South on East River Road, Right on 37<sup>th</sup> Ave and Right into Entrance.

#### From the SOUTH

35W North, West on 694, South on East River Road, Right on 37<sup>th</sup> Ave and Right into Entrance.

#### From the EAST

West on 694, South on East River Road, Right on 37<sup>th</sup> Ave and Right into Entrance.

#### From the WEST

East on 694, South on East River Road, Right on 37<sup>th</sup> Ave and Right into Entrance.

### Lodging- Ramada Plaza:

**Ask for Rooms Reserved for 10,000 Lakes Chapter**

1330 Industrial Blvd NE  
Minneapolis, MN 55413  
Phone: 612-331-1900



The **Ramada Plaza Minneapolis** is just minutes from EOTC. It is a 249 room non-smoking hotel, including 13 suites, flat screen inch TVs with cable as well as in room movies, irons and ironing boards, coffeemakers, hair dryers, complimentary high-speed wired and wireless Internet access, complimentary USA Today and free local calls. Heated Pool and whirlpool available. <http://www.ramadaplazampls.com/>

**From North:** 694 to 35W South. Take the Industrial Boulevard exit. Go left on Industrial. The hotel will be on the right.

**From South:** 494 to 35W North. Take the Industrial Boulevard exit. The hotel will be on the right side as you exit.

**From East:** I-94 West towards Minneapolis. Take Highway 280 North. At the first stoplight -Broadway Street- take a left. Take a right on Industrial Boulevard and the hotel will be on the left.

**From West:** I-394 East to I-94 East. Take I-35W North to Industrial Boulevard. The hotel will be on the right side as you exit.

See The Chapter Web Site At [www.10klakes.org](http://www.10klakes.org) For Additional Training Opportunities



# **IMPORTANT INFORMATION about filling out your ICC Education Registration Form if you are licensed by the State of Minnesota**

Due to the new licensing procedure and requirements by the Minnesota Department of Labor and Industry, it is very important that you fill out the registration form completely and readable. It is recommended that you use your legal name, personal mailing address, state license number, and last four digits of your social security number. This information will be used on your Certificate of Attendance issued by the sponsor of the education, 10,000 Lakes Chapter of the International Code Conference. This information will also be sent to the Department of Labor and Industry Licensing Division within 14 days of course completion with attendance record. DLI has stated that with the sponsor of the seminar providing the complete information requested on the registration form, it will make renewing your license on line a quick and easy task. Information left off the form could result in having to provide addition documentation and delaying the licensing process.

The information on the registration form will not be released to anyone other than the Department of Labor and Industry.



# 10,000 Lakes Chapter Christmas Party



**When:** Friday, December 7, 2012  
6:00PM Social Hour  
6:30 Dinner Buffet

**Where:** DiGidio's Italian Restaurant  
425 West 7<sup>th</sup> Street  
St. Paul, MN 55102

**Fee:** \$15 / person (10K Retirees & Spouses Free of Charge)  
Admission includes 2 drink tickets

**Dinner:** Italian Buffet with dessert

**Entertainment:** J Shawn Sweeney – Musician, humorist, singer

**Gift Exchange:** Please bring an inexpensive gift for the exchange

**Return this registration by December 1st With Payment To:**

(If you just let me know you will attend, you can pay when you arrive at the door.)

Tom Bakken  
101 4<sup>th</sup> St East  
Hastings, MN 55033  
tbakken@ci.hastings.mn.us

Persons Attending: \_\_\_\_\_

Total Amount \$: \_\_\_\_\_ Make Checks Payable to 10,000 Lakes Chapter