



**10,000 LAKES CHAPTER**  
INTERNATIONAL CODE COUNCIL



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## Chapter Business Meeting

on

### Thursday, September 6th

at

**Shoreview City Hall**

**Note Location**

**9:00 AM**

(8:30 AM coffee & rolls)

### Upcoming Events

**2012 IBC Fundamentals Non-Structural Provisions**

**2012 IBC Fundamentals Structural Provisions**

**Egan, Nov. 27<sup>th</sup>-28<sup>th</sup> & Fridley, Nov. 29<sup>th</sup>-30<sup>th</sup>**

The 10,000 Lakes Chapter of the International Code Council is dedicated to promoting public health, safety and welfare in the built environment through professional education, uniform enforcement and consensus based code development.

**Chapter Web Site [www.10klakes.org](http://www.10klakes.org)**

# **10,000 Lakes Chapter Business Meeting**

Shoreview City Hall

Thursday – September 6th, 2012 starting at 9:00 AM

- **Call to Order**
- **Roll Call of Officers**
- **Introductions of Attendees**
- **Approval of business meeting minutes from July 20, 2012 at Sugar Lake**
- **2012 Scholarship Award Winners and Presentation**  
Rachel Parsley, Katie Keogh, Laura Keogh
- **2012 Presidents Award Presentation**
- **Code Corner**
- **ICC Report**
- **State Code Division Report**
- **AMBO Report**
- **10,000 Lakes Committee Reports:**
  - **Finance Committee (treasurer)**
  - **Chapter Education: 2-day, single day**
  - **Planning Committee: Christmas Party and 2013 Board Member Voting**
  - **Public Relations: Help has been requested for a ramp to be built in Apple Valley – BO Greg Brady is the main contact – plans & time will be decided once a team is in place.**
- **Old Business**
- **New Business**
  - **Vote on Board Recommendation: Make whoever is acting State of Minnesota Building Official an Honorary Member of 10K for the period they are working in that position.**
- **Announcements**
  - **Next Board Meeting – September 20, 7:30 AM at Arden Hills City Hall NOTE TIME CHANGE (Finance Committee will be meeting from 6:30-7:30 AM with Jeff Thill on new computer credit card payment program)**
  - **Next Chapter Meeting is November 1<sup>st</sup> at Minnetonka City Hall at 9 AM.**
  - **10K Training; 2 day seminars. 2012 IBC Structural & Nonstructural Provisions November 27&28 at Eagan Community Center and 29&30 at the EOTF Center in Fridley**
  - **10K Christmas Party will be on December 7, 2012 at DiGideo's Restaurant on West 7<sup>th</sup> St in St. Paul. Social hour at 6 PM & Dinner at 6:30 PM**



## 10K Lakes Membership meeting

Meeting at Cohasset – 7/20/12  
Joint meeting of AMBO and 10K.

Presidents Bakken and Fisher called meeting to order.  
Introductions of meeting attendees.  
Motion to approve May 3<sup>rd</sup> 10k minutes by Hoese, 2<sup>nd</sup> by Tilton, passed.

Treasurer report Staloch we are about \$7,000 up for the year to date.

Fisher gave AMBO chair summary report. Kathi Osmonson resigned from AMBO. Fischer named President. AMBO has a full board again. AMBO is moving forward and working on ICC Annual Meeting grant applications and requirements for receiving the grants. We are revising the grant qualifications criteria. Huff reported he is working on a policy for AMBO sponsorship of the grants and voting expectations of grant recipients. Hearing attendance is required for all grant recipients. Huff offered the Treasurer report for AMBO. A down payment has already been paid to Oak Ridge Conference Center for the 2013 Region III training. Some other code enforcement chapters are joining the training and extra days of education are set. Education requests are growing. Jim Davis is the trade show contact person for the exhibitors. 2012 was 1<sup>st</sup> year and at Oak Ridge and was a last minute change from Brooklyn Park. 2013 will be a vastly improved education experience.

Region III and AMBO chapter and personal awards are going to be stressed more. The awards are a big deal and the recipients benefit greatly from receiving the award. Last year recipient of “City of the Year”, Maplewood, appreciated the award and the building department received accolades from its city administration.

Uniformity Committee report; more response is needed from members for the voting for uniformity. Discussion on purging and collating of the new Minnesota State code with the ICC documents; committee work is required. President Fisher thanked 10k for hosting the summer conference and inviting all.

AMBO Disaster Committee Scott Safe noted that he and Dale Schoppner with Don Monson are creating a video for education. If you know of a disaster, contact them so current video can be recorded.

AMBO legislative committee report. Brian Hoffman of AMBO and Nick McNealy from Crocus Hill stat that the working relationship has been great. AMBO’s relationship with League of Minnesota Cities has also been great. McNealy wants to be accessible and wants our membership feedback. Your input is valued. Lobbying is becoming a big business and we need to stay close to what is going on at capital. Many proposed legislation items were influenced by response of AMBO members actions. Hoffman noted that there is a financial system in state statue that goes beyond the enterprise fund. GASB Is the Board that allows the city to cut the peaks and valleys of permit revenue. This would allow a city to budget permit revenue received in a year to be distributed over the next few years to provide for the projected inspection costs for the future years. Code development Committee. Willamette will step down from chair of code development and will chair the fire life safety subcommittee. Nick Carver will be the Chair of the Development committee.

Please, all subcommittee chairs get complete roster of members to Carver so he can list the full committees. Dornfeld is working on final action for the IRC code development committee.

Education committees met with Axel and Schreder. Schreder is taking over lot of Axel's workload for contractor training. 10k/AMBO contract will continue. 10k one and two day seminars for the year are set.

ICC Code of Honor scholarship applications open on Monday. Apply right away.

ICC Chapter Rewards program. Please all members enter your volunteer hours on ICC website so your chapter is eligible for chapter rewards.

Huff updated us on the meet and greets hospitality at ICC Annual Conference at Portland. Plans are made and progress is going forward. It will be a great event.

ICC Report offered by Ron Hoover of the ICC Board of Directors. CDP access is gearing up. This will allow remote access to the voting process at the Annual Conference.

ICC is working on electronic access to codes. iPad, Android, Microsoft, keep checking ICC website for updates. Website is going thru major upgrade. Please apply for ICC code of honor scholarship on Monday 7/23/12. Scholarships will be offered for participation to the Annual Conference. Be sure your jurisdiction is registered in ICC for voting membership.

Hoover is running for re-election to the ICC Board of Directors.

Rick Hauffe, ICC Regional Representative would like to thank 10k and AMBO for their hospitality and for hosting this education. CDP access will be available 1:30 to 3 PM EST on 8/1, 9/5 and 9/10 of CDP initial showings. 7/25/12 is the deadline for ICC chapter rewards and also for honorary members. High School Technical Training is a new and valuable tool for developing the next generation of Code Officials. This program is critical for developing and expanding general public knowledge of the Code Officials and the work we do.

New Business question "is there a benefit to a jurisdiction to be a member of both 10k and AMBO?" Suggestion is to have the ICC chapters in the State and the Statewide chapter form committee to begin a discussion on this and bring back information or proposals for each Chapter to evaluate.

Williamette would like to see reciprocity of Chapter education member rates at education offering.

Thanks to Tom Bakken for arranging and organizing this event.

Hoese moved to adjourn. 2<sup>nd</sup> by Staloch. Motion passed.

Respectfully submitted,

Doug Hoese  
Acting Secretary.

# 10,000 LAKES CHAPTER OF ICC

In conjunction with

## ASSOCIATION OF MINNESOTA BUILDING OFFICIALS

### November 2012 SEMINAR

#### 2012 IBC Fundamentals Non-Structural Provisions

#### 2012 IBC Fundamentals Structural Provisions

Great instructor covering great topics, which are of interest to Architects, engineers, building officials, building inspectors, plans examiners, fire marshals, fire inspectors, and building designers.

#### What Will Be Covered

**Description: 2012 IBC Fundamentals Structural Provisions:** This seminar examines the structural provisions requirements of the 2012 International Building Code (IBC) and addresses major elements, including structural loads, foundations, concrete, masonry, steel and wood. The seminar presents a general overview of the most significant structural topics of the codes and standards. **2012 IBC Fundamentals Non-Structural Provisions:** This seminar focuses on the basic nonstructural concepts of the 2012 International Building Code (IBC). These concepts provide a basis for the correct utilization of the code. A clear understanding of the identified requirements allows the code user to apply the IBC in specific situations and helps to build an understanding of the intent of the code when asked to make a judgment on code compliance.

**Instructor – Doug Thornberg** AIA, CBO, Formerly Vice-President of Education for the International Conference of Building Officials (ICBO). A graduate of Kansas State University and a registered architect, Doug has over 25 years of experience in building code training and administration, including ten years with ICBO, and five years with the City of Wichita, Kansas. He is certified as a building official, building inspector and plans examiner, as well as in seven other code enforcement categories. **Sandra Hyde**, P.E. and a masters in structural engineering, develops and reviews technical resources dealing with the structural provisions of the codes. Sandra has developed technical seminars for the IBC and IRC highlighting code changes. She has experience in manufacturing and research with an engineered wood products company.

TBD

SESSION A: November 27 & 28

SESSION B: November 29 & 30

**LOCATION:** See Page 2 for directions and Lodging options at each site.

**Session A: Eagan Community Center 1501 Central Parkway, Eagan, MN 55121**

**Session B: Emergency Operations Training Center (EOTF), 25 37<sup>th</sup> Ave NE, Fridley, MN 55421**

For further information, contact Mallory Holmen at 763-569-3313, FAX 763-569-3360, e-mail: Mholmen@ci.brooklyn-center.mn.us

COST: \$210 per person (members), \$250 per person (non-member); price includes handout materials, breaks and lunches.

**TO REGISTER:** Complete this form and mail along with check payable to **10,000 LAKES CHAPTER** for each person to: **Mallory Holmen, Building Official, City of Brooklyn Center, 6301 Shingle Creek Pkwy, Brooklyn Center, MN 55430**

REGISTRATION DEADLINE: November 8, 2012 or until filled

Name: \_\_\_\_\_

Affiliation: \_\_\_\_\_ Telephone: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

Address: \_\_\_\_\_ e-mail: \_\_\_\_\_

City & State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Building Official Certification # \_\_\_\_\_ Last 4 digits of your SS# \_\_\_\_\_

I WISH TO ATTEND (circle one): SESSION "A" November 27 & 28 OR SESSION "B" November 29 & 30  
Eagan's Community Center EOTF, Fridley

Registration for each day begins at 7:30 AM; session begins at 8:30 AM and runs until 4:30 PM

A Certificate of attendance will be issued at the end of each day of the seminar. 6 hours/day CEU

See The Chapter Web Site At [www.10klakes.org](http://www.10klakes.org) For Additional Training Opportunities

COMING March 2013

Dates: March 26/27 & 28/29



## Session A: City of Eagan's Conference Center

1501 Central Parkway  
Eagan, MN 55121  
(651) 675-5550

EAGAN  
COMMUNITY  
CENTER

**Directions:** Located just off of Interstate 35-E one block north of the intersection of Yankee Doodle Road and Pilot Knob roads on Central Parkway.



### Lodging- Near Eagan's Conference Center:

**Best Western Dakota Ridge**  
3450 Washington Drive,  
Eagan, Minnesota, 55122-3003  
Phone: 651/452-0100

**From The north:** Take Interstate 35E South to Yankee Doodle Road Exit and turn right. Turn left on Washington Drive

**From The south:** Take Interstate 35 North to Pilot Knob Road Exit and turn left. Turn left on Yankee Doodle Road. Turn left on Washington Drive.

**From The east:** Take 494 West to Pilot Knob Road Exit and turn left. Turn right on Yankee Doodle Road. Turn left on Washington Drive.

**From The west:** Take 494 East to Pilot Knob Road Exit and turn left. Turn right on Yankee Doodle Road. Turn left on Washington Drive.

## Session B: Emergency Operations Training Center (EOTC)

25 37<sup>th</sup> Ave NE,  
Fridley, MN 55421

### Directions:

#### From the NORTH

35W South, West on 694, South on East River Road, Right on 37<sup>th</sup> Ave and Right into Entrance.

#### From the SOUTH

35W North, West on 694, South on East River Road, Right on 37<sup>th</sup> Ave and Right into Entrance.

#### From the EAST

West on 694, South on East River Road, Right on 37<sup>th</sup> Ave and Right into Entrance.

#### From the WEST

East on 694, South on East River Road, Right on 37<sup>th</sup> Ave and Right into Entrance.

### Lodging- Ramada Plaza:

**Ask for Rooms Reserved for 10,000 Lakes Chapter**

1330 Industrial Blvd NE  
Minneapolis, MN 55413  
Phone: 612-331-1900



The **Ramada Plaza Minneapolis** is just minutes from EOTC. It is a 249 room non-smoking hotel, including 13 suites, flat screen inch TVs with cable as well as in room movies, irons and ironing boards, coffeemakers, hair dryers, complimentary high-speed wired and wireless Internet access, complimentary USA Today and free local calls. Heated Pool and whirlpool available. <http://www.ramadaplazampls.com/>

**From North:** 694 to 35W South. Take the Industrial Boulevard exit. Go left on Industrial. The hotel will be on the right.

**From South:** 494 to 35W North. Take the Industrial Boulevard exit. The hotel will be on the right side as you exit.

**From East:** I-94 West towards Minneapolis. Take Highway 280 North. At the first stoplight -Broadway Street- take a left. Take a right on Industrial Boulevard and the hotel will be on the left.

**From West:** I-394 East to I-94 East. Take I-35W North to Industrial Boulevard. The hotel will be on the right side as you exit.

See The Chapter Web Site At [www.10klakes.org](http://www.10klakes.org) For Additional Training Opportunities

# **IMPORTANT INFORMATION about filling out your ICC Education Registration Form if you are licensed by the State of Minnesota**

Due to the new licensing procedure and requirements by the Minnesota Department of Labor and Industry, it is very important that you fill out the registration form completely and readable. It is recommended that you use your legal name, personal mailing address, state license number, and last four digits of your social security number. This information will be used on your Certificate of Attendance issued by the sponsor of the education, 10,000 Lakes Chapter of the International Code Conference. This information will also be sent to the Department of Labor and Industry Licensing Division within 14 days of course completion with attendance record. DLI has stated that with the sponsor of the seminar providing the complete information requested on the registration form, it will make renewing your license on line a quick and easy task. Information left off the form could result in having to provide additional documentation and delaying the licensing process.

The information on the registration form will not be released to anyone other than the Department of Labor and Industry.