

10,000 Lakes Chapter Annual Business Meeting

Shoreview City Hall

4600 Victoria Street North, Shoreview, MN 55126

9AM Thursday, January 2nd, 2014

- Call to Order
- Roll Call of Officers
- Introduction of Attendees
- Installation of officers and board members for 2014 – Swearing in by ICC Representative
 - Chris Faste – President*
 - Ken Staloch – Vice President*
 - Jesse Szykulski – Treasurer*
 - Mike Palm - Secretary*
 - Todd Hoekstra – 1st - 3 year term*
 - Dan Hauck - 1st - 3 year term*
 - Mallory Holmen - 1st - 3 year term*
 - Nick Carver – 2 year term*
 - Dale Gronberg – 1 year term*
- Approval of Business Meeting Minutes of November 21st, 2013 Jimmy's Conference Center – Board Election Meeting
- Code Corner:
- ICC Report: Pat Parsley
- State Code Division Report: State Building Official - Steve Hernick
- AMBO Report
- 10,000 Lakes standing Committee Reports:
 - Finance committee (treasurer) monthly report.
 - Chapter Education; 2-day, single day preliminary 2013 education dates.
 - Contractor Education
 - Planning committee

- Membership
 - Public relations
- **Old Business:**
- **New Business:**
- **Announcements:**
 - 2013 chapter meeting dates
 - Board Meetings – Every 3rd Thursday of the month (Locations TBD by President)
 - Chapter education – Spring 2 day seminar April 15-18th, Eagan & Jimmy's Conference Center
 - Summer Conference – July 16-18th
 - Job Openings

10,000 Lakes Chapter Meeting
Thursday, November 21st, 2013 12:30 PM – 1:00 PM
Jimmy's Conference Center
3565 Labore Road
Vadnais Heights, MN 55110

Chapter Meeting Minutes

1. **The meeting was called to order** by President Bakken at 12:30 p.m.
2. **-Roll call of officers:** Tom Bakken, Chris Faste, Ken Staloch, Jesse Szykulski, Nick Carver, Mike Palm, Brian Weidemann, Doug Whitney, Dan Hauck, & Todd Hoekstra.
3. **Approve November 7th, 2013 Minnetonka Chapter Meeting Minutes:** No changes to the minutes. Motion to approve the minutes by Palm and second by Hauck, motion passed.
4. **Election of officers:** All positions were uncontested. The following positions were elected to the 10,000 Lakes Chapter Board for 2014.
 - President: Chris Faste, one year term
 - Vice President: Ken Staloch, one year term
 - Secretary: Mike Palm, one year term
 - Treasure: Jesse Szykulski, one year term
 - Three year term for director: Todd Hoekstra, Dan Hauck, and Mallory Holmen
 - Two year term for director: Nick Carver
 - One year term for director: Dale Gronberg.
5. **Motion to adjourn the meeting-** by Staloch and second by Hauck. Motion passed.

Respectively submitted by Secretary Ken Staloch

10,000 Lakes Chapter Business Meeting

Shoreview City Hall

Thursday – September 5th, 2013 starting at 9:00 AM

Minutes

- **Call to Order:** The meeting was called to order by President Bakken at 9:05 a.m.
- **Roll Call of Officers:** Tom Bakken, Chris Faste, Jesse Szykulski, Rick Regnier, Brian Weidemann, Mike Palm, Dan Hauck, Todd Hoekstra, and Ken Staloch.
- **Introductions of Attendees:** Mallory Holmen, Terry Zajac, Larry Huff, Jerry Backlund, Peter Kluegel, Larry Pepin, Doug Hoese, Dave Swan, Gerald Proulx, Kevin White, Steve Thorp, and Brian Fehrenbach
- **Approval of business meeting minutes from July 26, 2013 at Sugar Lake:** No change to the minutes. Motion to approved, second, motion passed.
- **2013 Scholarship Award Winners and Presentation:** Scholarship awards presented by President Bakken to the following:
Joseph Fehrenbach, Austen Fisher, Derek Scherbel, Shawna Reiman
- **Awards Presentation: 2013 Russ Smith Award & 10K Award of Appreciation:** President Bakken presented the following awards: Russ Smith award was presented to Mallory Holmen for her active role in education and training of inspectors and officials. The leadership award was presented to Rick Regnier for his years of serving on the 10K board of directors. The Herb Meyer award was presented to Dave Swan for his work on the Uniformity Committee to improve the quality of code enforcement in Minnesota. The Bull Spitter award was presented to Jesse Szykulski.
- **Code Corner:** - Larry Pepin: A restaurant tenant moved out two years ago and a new restaurant tenant is becoming the new occupant. The occupant load was 77 and the new occupant load would be over 100 occupants. Larry's question: can the space now be required to be sprinkled? The feedback was to require the space to be sprinkled. It was mentioned to get the help of the fire officials to require the space to be sprinkled.
-Larry Pepin: under the property maintenance code, when can you require the owner to replace the roof? Pepin's example is a roof where the shingles are deteriorated and curled but the roof does not leak at the present time. The general response was vague. Need to verify the language of the city maintenance code. Some people stated that it is ok to do a partial if it is a repair. Other people's opinion was that it should be a complete tear off and reroof.
-Terry Zajac was asking if inspectors do a weather barrier inspection or if they accept pictures when siding is being replaced. There was a response that some do an inspection of the exterior barrier and some accept pictures. Dave Swan asked if a CO detector is required when siding is replaced. Steve Nelson said it is required. The energy code states that the CO detector is required. Verifying if the detector is installed by entering the home on an exterior job differed among the group.

-Larry Huff: the new plumbing code allows symphonic roof drains. The structural engineer needs to be involved to verify that the roof load is adequate for the amount of water that is on the roof until drained. This installation requires approval by a plumbing inspection to verify that it meets the symphonic design.

● **ICC Report:** Huff: the meet and greet is on October 29th in Atlantic City and will be held at The Dusk in Caesars Palace.

● **State Code Division Report:** Not Present

Treasures Report: Jesse Szykalski: the current budget balance is \$2938.72 over the budget to date. The rewards program with US Bank is going well. The points expire in a 5 year period. The discussion was where to spend the rewards dollars. One idea is to pay for the 10 K President to go to the code hearings. The points will accumulate and be used for travel in 2014. Motion to approve the budget was made and second, approved.

● **AMBO Report:** Huff: AMBO is in the positive financially. AMBO will be paying for the Region III education fees by the end of the year. The trade show will be a one day function. They are looking for a one evening out for a meet and greet at the Region III. Hoese: AMBO will be working with ICC to print code books with the Minnesota Amendments in the text. Single Family home daycare's need the BO signature on the MN state licensing form but does not require a building inspection. AMBO is still looking for someone to fill Roger Axel's duties at Region III.

● **10,000 Lakes Committee Reports:**

○ **Finance Committee (treasurer):** Szykalski, the committee will be getting together to put together a proposed 2014 budget.

○ **Chapter Education: 2-day, single day:** 33 people are now signed up for the September seminar. The two day education is the week before Thanksgiving. Tim Ryan is presenting Wednesday and Thursday. Doug Thornburg will be presenting on Tuesday and Friday.

○ **Planning Committee: 2014 Board Member Voting:** Voting will be on Thursday November 21, 2013 at noon for the board positions.

○ **Public Relations: Current projects?** No new projects.

● **Old Business:** No old business.

● **New Business:** No new business.

● **Announcements**

○ **Next Board Meeting – Green Mill Restaurant, Shoreview – Sept 19, 11 AM**

○ **Next Chapter Meeting is November 1st at Minnetonka City Hall at 9 AM.**

○ **10K Training; 2 day seminars. 2012 IEBC – 2012 Mixed Occupancies & Exterior Walls November 19 & 20 at Eagan Community Center and 21 & 22 at Jimmy's Conference Center in Vadnais Heights**

○ **10K Christmas Party will be on December 6, 2013 at DiGideo's Restaurant on West 7th St in St. Paul. Social hour at 6 PM & Dinner at 6:30 PM**

S● **Adjourn:** Motion to adjourn the meeting, second, passed.

Respectfully Submitted by Secretary Ken Staloch

PLEASE MAKE A COPY OF THE REGISTRATION FORM FOR YOUR RECORDS BEFORE SENDING, NO OTHER CONFIRMATION WILL BE SENT.

REGISTRATION FORM (Please print)

Please make all checks payable to:
10,000 Lakes Chapter

Mail to: Chad Lunder/City of New Prague
118 Central Avenue No.
New Prague, MN 56071

\$95.00 Contractor Training
Registration Fee
(Covers 7 hr. Dept. of
L & I Lic. Requirements)

Name _____ License # _____
(as it appears on your license) (as it appears on your license)

Company _____ Phone _____

Address _____ Email (required) _____

City/State/Zip _____

Site Requested _____ Second Choice _____

YOU WILL BE NOTIFIED ONLY IF YOUR FIRST CHOICE IS UNAVAILABLE.

Chad Lunder/City of New Prague
118 Central Avenue North
New Prague, MN 56071

Prsrt Std
U.S. Postage
PAID
Twin Cities, MN
Permit 4665

**10,000 LAKES
CHAPTER OF ICC
and
ASSOCIATION OF
MINNESOTA
BUILDING OFFICIALS**

Presents
**2014
CONTRACTOR
CONTINUING
EDUCATION
TRAINING**
www.10KLAKES.org
www.AMBO-ICC.org



Contact Person:
Chad Lunder
952-758-1137
Email: clunder@ci.new-prague.mn.us

The 10,000 Lakes Chapter of ICC and the Association of Minnesota Building Officials are proud to offer the 2014 Residential Contractor Continuing Education Training.

<u>Date</u>	<u>Location</u>
Jan 9, 2014	The Point Restaurant (40 max.) 12378 Point Douglas Drive S (Highway 10 & 61) Hastings, MN
Jan 16, 2014	Liberty Restaurant (35 max.) 25 Central Ave. E. St. Michael, MN
Jan 23, 2014	McCull Environmental Learning Center 13550 Dakota Avenue Savage, MN (New Site) Map on 10K Website
Jan 30, 2014	Don Hanson VFW 1438 Crosstown Blvd. Ham Lake, MN
Feb 6, 2014 ★★	Oak Ridge Conference Center One Oak Ridge Drive Chaska, MN
Feb 13, 2013	Buffalo American Legion 304 10th Avenue So. Buffalo, MN
Feb 20, 2014	The Point Restaurant (40 max.) 12378 Point Douglas Drive S (Highway 10 & 61) Hastings, MN
Feb 27, 2014	Minnetonka Community Center 14600 Minnetonka Boulevard Minnetonka, MN
Mar 6, 2014	Maple Grove Comm. Center 12951 Weaver Lake Road Maple Grove, MN (New Site)

Course Title

2012 IRC: Administration, Framing & Finish Applications

This course has been approved by the Minnesota Department of Labor & Industry for 7 hours of Residential Contractor Continuing Education.

Course Description

This seminar will discuss administrative provisions of the State Building Code the contractor needs to understand to minimize project delays, cost overruns, and establishing an effective relationship with the local building department.

Part II of the seminar will investigate details of framing in accordance with the IRC. Topics to include, but not limited to, floor systems; cantilevers; roof trusses; building envelope, wall coverings, windows and roofing. The session will close with a discussion on interior finish requirements.

Objectives

Upon completion, participants will be better able to understand:

- The role and responsibilities of the Building Official and the Building Inspector.
- Floor framing, cantilevers and roof truss bracing.
- Weather resistive barriers details.
- Window installation details.
- Gypsum fire resistance details.

Course Schedule

- 7:30 am** Registration
- 8:00 am** Morning Session (1.5 hrs)
- 9:30 am** Morning Break
- 9:45 am** Continues or New Topic (1.75 hrs)
- 11:30 am** Lunch Break
- 12:30 pm** Afternoon Session (1.5 hrs)
- 2:00 pm** Afternoon Break
- 2:15 pm** Continues or New Topic (2.25 hrs)
- 4:30 pm** Adjourn (7 hrs)

Registration Fee

\$95.00

Registration includes seminar materials, breaks and lunch

Payment by Check

Oak Ridge Hotel & Conference Center

★★ The contractor training provided at Oak Ridge will be in conjunction with ICC Upper Great Plains Region III Educational Institute for Building Inspectors/Officials. Along with the training there will also be a trade show at this site with vendors showing their construction products.

Instructor Greg Karow, C.B.O.

Greg Karow, owner of Code Educational Opportunities, specializes in preparation and conducting training seminars based on the International Building Codes, as well as providing services in code consultation and plan review. He has an extensive background in developing and presenting all types of building code and related seminars as a Staff Instructor with the International Code Council and as a Building Code Representative with the State of Minnesota, Codes and Standards Division. Greg served as a building official for 12 years at a SE MN county. Greg holds certifications as an ICC and State of MN Certified Building Official, ICC Plans Examiner and ICC Building Inspector.

Who are 10,000 Lakes Chapter of ICC and AMBO?

10,000 Lakes is a local chapter of the International Code Council. AMBO is a statewide chapter of ICC representing building officials throughout the state. 10K and AMBO are non-profit organizations that are comprised of over 500 members that most likely include your local building inspector. Together, these chapters have strived to provide quality continuing education for building officials, contractors and anyone within the construction industry.

Please complete the registration form on the other side and mail to:

Chad Lunder, City of New Prague
118 Central Avenue North
New Prague, MN 56071

952-758-1137

Email: clunder@ci.new-prague.mn.us